

Bloomfield School District's Re-Entry Plan



Considerations and Recommendations for Bloomfield School District

- The Indiana Department of Education, in partnership with the Governor's Office and the Indiana Department of Public Health, has developed guidance to support districts and communities in determining their plans and strategies for reopening schools. Using this guidance the Bloomfield School District's Re-Entry Plan provides a tiered approach with clear, actionable steps that are advisable before students and employees return to school building, along with guidance that is applicable throughout the 2020-2021 school year.
- This approach is built upon the guidance and recommendations of local and state health officials; it is strongly aligned to the reopening guidelines that have been provided by our state and federal leaders; and it is designed to help districts prioritize the health and safety of students and teachers as they open school buildings and deliver instruction for the 2020-2021 school year.
- The Bloomfield School District's Re-Entry Plan focuses heavily on the health, safety, and physical requirements necessary for reopening school buildings. The Indiana Department of Education will continue to provide guidance and recommendations to districts and schools on navigating the academic, social, and emotional effects of the COVID-19 pandemic on students and employees.
- **REMINDER: The guidance and recommendations provided by the state are not mandated, or required. Local school districts have the authority and flexibility to meet their individual needs and be responsive to their communities.**

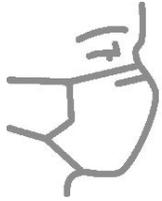


Addressing Community Spread in BSD Schools

Low/No Spread	Minimal/Moderate Spread	Substantial Spread
<ul style="list-style-type: none"> ● We consider a low/no spread a situation in which cases are happening in our area, but we aren't seeing a daily increase. ● Establish and maintain communication with local and state health officials. ● Participate in contact tracing efforts and specimen collection efforts as directed by local health officials (to the extent feasible). ● Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols. ● Establish a protocol for students/staff who feel ill/experience symptoms when they come to school (see When a Child, Staff Member, or Visitor Becomes Sick at School). ● Consider ways to accommodate needs of children, teachers/staff, and families at higher risk for severe illness (see Protecting Vulnerable Populations for considerations). 	<ul style="list-style-type: none"> ● We consider a minimal/moderate spread a situation in which cases are happening in our area and we are seeing daily increases. ● Establish and maintain communication with local and state health officials. ● Participate in contact tracing efforts and specimen collection efforts as directed by local health officials (to the extent feasible). ● Implement social distancing measures (see Transitioning, Large Group Gatherings, and Teaching and Learning). ● Post signage in classrooms, hallways, and entrances to communicate how to stop the spread, COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols. ● Establish a protocol for students/staff who feel ill/experience symptoms when they come to school (see When a Child, Staff Member, or Visitor Becomes Sick at School). ● Isolate and deep clean impacted classrooms and spaces. ● Consider ways to accommodate needs of children, teachers/staff, and families at higher risk for severe illness (see Protecting Vulnerable Populations for considerations). ● REMINDER: Districts have the authority and flexibility to close school buildings and utilize distance/remote learning as needed. 	<ul style="list-style-type: none"> ● We consider a substantial spread a situation in which cases are happening in our area, we are seeing daily increases and we are seeing hospitalizations from these cases. ● Establish and maintain communication with local and state health officials. ● Participate in contact tracing efforts and specimen collection efforts as directed by local health officials (to the extent feasible). ● School will be closed. ● Implement full remote learning plans. ● Close off affected areas and if possible, wait 24 hours before cleaning and disinfecting. ● Consider ways to accommodate needs of children, teachers/staff, and families at higher risk for severe illness. ● For additional guidance on addressing community spread, see the CDC's Considerations for Schools.

Definitions

Face Coverings



At BSD it is encouraged, but optional for students and staff to wear a face covering/mask. If you feel the need to wear a face covering/mask and do not have one contact the school nurse.

Hand Sanitizer



Hand Sanitizer will be available to all BSD staff and students in their respective classrooms and in highly trafficked areas.

Clean/Disinfect



BSD ensures the safe and correct application of disinfectants, while keeping these disinfectants readily available but out of reach of children.

Bloomfield School District's Re-Entry Plan

<p>Level of Community Spread (as determined by state and local health officials)</p>	<p>Low/No Spread</p>	<p>Minimal/Moderate Spread</p>	<p>Substantial Spread</p>
<p>Instructional Model (as determined by local school district)</p>	<p>Traditional Day</p>	<p>Social Distance or Partial Population Schedules (Based on state and local Health Department guidance, administration will determine the best option between social distance and partial population schedules.)</p>	<p>Fully Implemented Remote Learning</p>
<p>Response (as determined by local school district in partnership with local departments of public health and community stakeholders)</p>	<ul style="list-style-type: none"> ● All Buildings Open <ul style="list-style-type: none"> ○ Preventative practices and measures will still be in place. ● Instead of a one-size-fits-all approach, the above plan options provide the instructional models and responses BSD will use depending on current local and state precautions to ensure the continued success and safety of students and staff. 	<ul style="list-style-type: none"> ● Social Distance Schedule <ul style="list-style-type: none"> ○ All students will be in our buildings. ○ Face covering/masks will be required. ○ Students will be spaced out throughout each building, maximizing our space. ○ Students in class will have in class learning. ○ Handwashing and cleaning will be encouraged numerous times throughout the school day. ● Partial Population Schedule <ul style="list-style-type: none"> ○ Students will be divided into red week and white week groups. ○ Groups will rotate weekly between in class learning and remote learning. ○ We will do our best to keep families on the same schedules and understand that all families don't share the same last name. ○ Handwashing, cleaning and social distancing will be encouraged numerous times throughout the school day. 	<ul style="list-style-type: none"> ● Targeted Closure <ul style="list-style-type: none"> ○ Isolate and disinfect affected areas. ○ BSD facilities will be shut down. ● Short Term Closure <ul style="list-style-type: none"> ○ Close for facility-wide deep cleaning. ○ 2-5 days ● Extended Closure <ul style="list-style-type: none"> ○ BSD facilities will be closed for at least 14 days.

Level of Community Spread	Low/No Spread	Minimal/Moderate Spread	Substantial Spread
<p>Practicing Prevention</p> 	<p>District/School Considerations:</p> <ul style="list-style-type: none"> • Teach and reinforce good hygiene measures such as washing hands, covering coughs, and using face coverings. • Provide hand soap and hand sanitizer with at least 60% alcohol, paper towels, and no-touch trash cans in all restrooms, classrooms, and frequently trafficked areas. • Post signage in classrooms, hallways, and entrances to communicate how to stop the spread, COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols. • Clean/disinfect frequently touched surfaces throughout the day and shared objects after each use. • Encourage students and staff to bring hand sanitizer and face coverings/masks to use from home. • Students and staff are encouraged to bring water bottles from home. • Ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible, as long as this does not pose a safety or health risk to students or staff. • Conduct deep cleaning of schools prior to students/staff returning and over extended school holidays/breaks (to the extent practical). 	<p>District/School Considerations:</p> <ul style="list-style-type: none"> • Teach and reinforce good hygiene measures such as washing hands, covering coughs, and using face coverings. • Provide hand soap and hand sanitizer with at least 60% alcohol, paper towels, and no-touch trash cans in all restrooms, classrooms, and frequently trafficked areas. • Post signage in classrooms, hallways, and entrances to communicate how to stop the spread, COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols. • Clean/disinfect frequently touched surfaces throughout the day and shared objects after each use. • Students and staff are required to wear face coverings/masks. • Students and staff are encouraged to bring water bottles from home. • Ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible, as long as this does not pose a safety or health risk to students or staff. • Conduct deep cleaning of schools prior to students/staff returning and over extended school holidays/breaks (to the extent practical). 	<p>District/School Considerations:</p> <ul style="list-style-type: none"> • Use social media and other communications to inform parents, students, and staff about COVID-19 symptoms, preventative measures, good hygiene, and school/district specific protocols. • Encourage COVID-19 testing (How-To, When and Where).

Transporting Students



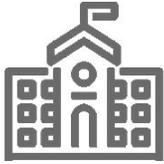
BSD will implement standard operating procedures while taking preventative measures such as:

- Providing hand sanitizer for students and bus drivers.
- Bus drivers and students are required to wear face coverings/masks.
- Eliminate field trips.
- Cleaning and disinfecting frequently touched surfaces on the bus after every use.
- Establishing protocols for bus stops and loading/unloading students to minimize congregation of children from different households.
- Airing out buses when not in use.
- Encourage parent/guardian drop off/pickup, family carpooling, and walking.

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- Airing out buses when not in use.
- Encourage parent/guardian drop off/pickup, family carpooling, and walking.

- Close school facilities and discontinue bus transportation.
- Clean and disinfect all buses.

Entering School Buildings



School Calendars: Local school districts have authority over school calendars – meaning they have full authority to set start and end dates, holidays/breaks, and school hours, provided instructional requirements are met.

BSD will implement standard operating procedures while taking preventative measures such as:

- Providing hand sanitizer for students and staff.
- Limiting unnecessary congregations of students and staff.
- Posting signage in classrooms, hallways, and entrances to communicate how to stop the spread, COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols.
- Establishing a protocol for students/staff who feel ill/experience symptoms when they come to school (see When a Child, Staff Member, or Visitor Becomes Sick at School).
- Establishing a protocol for visitors: calling the front office before entering, screening visitors, requesting use of face coverings/masks, etc.
 - Visitation in classrooms and cafeterias will not be permitted.
- Establishing a protocol for essential personnel: calling the front office before entering, screening essential personnel, requesting use of face coverings/masks, etc.

- Providing hand sanitizer for students and staff.
- Limiting unnecessary congregations of students and staff.
- Posting signage in classrooms, hallways, and entrances to communicate how to stop the spread, COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols.
- Establishing a protocol for students/staff who feel ill/experience symptoms when they come to school (see When a Child, Staff Member, or Visitor Becomes Sick at School).
- Screening students and staff (to the extent practical):
 - Isolate and send home with an internal temperature over 100.4°F (38°C).
 - Consider safety and privacy concerns (confidentiality should be maintained).
- Establishing a protocol for essential personnel: calling the front office before entering and requesting use of face coverings/masks, etc.
 - No non-essential visitors.
- Designating entrance and exit flow paths.
 - Establishing a protocol for student pick up/drop off; staggered entry and release (by bus numbers), marked spacing for pickup.

- Allow only essential staff to carry out necessary functions in facilities.
- Maintain vigilance and purpose in determining staff roles, responsibilities, and reporting requirements, and refrain from blanket reporting requirements. Use virtual tools and platforms wherever possible to conduct essential business, and keep in-person reporting to an absolute minimum during school closures.

Serving Meals

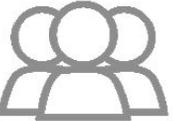


BSD will implement standard operating procedures while taking preventative measures such as:

- Providing hand sanitizer for students and staff.
- Encouraging students and staff to wear face coverings/masks while in the serving line.
- Additional spacing will be added between students.
- Conducting cleaning of cafeterias and high-touch surfaces throughout the school day.
- Store bought, prepackaged snacks only from outside sources (treats, birthdays, etc.).
- No outside lunch deliveries allowed.

- Providing hand sanitizer for students and staff.
- Serve meals in classrooms or safe cafeteria environments.
- Conducting cleaning of cafeterias and high-touch surfaces throughout the school day.
- Limit choices and prepackaged meals to allow easy disposal and minimal contact between students and staff.
- Store bought, prepackaged snacks only from outside sources (treats, birthdays, etc.).
- No outside lunch deliveries allowed.

- Utilize a weekly food distribution plan partnering with community organizations where families can pick up food for the week upon request.
- Implement social distancing protocols for distribution.
- Provide PPE for participating staff.

<p>Transitioning</p> 	<p>BSD will implement standard operating procedures while taking preventative measures such as:</p> <ul style="list-style-type: none"> • Encouraging students and staff to wear face coverings/masks while in large groups. • Conducting cleaning of hallways and high-touch surfaces throughout the school day. • Designating areas of the hallway (i.e. lanes) as flow paths to keep students separated and to minimize congregation of students. 	<ul style="list-style-type: none"> • Limit mixing between groups (to the extent practical). • For class changes and other transitions throughout the school day: <ul style="list-style-type: none"> ○ Provide additional time for transitions. ○ Designate areas of the hallway (i.e. lanes) as flow paths to keep students separated and to minimize congregation of students. ○ Have the same group of students stay with the same staff (all day for young children and as much as feasible for older children). 	<ul style="list-style-type: none"> • Close all school facilities.
<p>Conducting Large Group Gatherings</p> 	<p>BSD will implement standard operating procedures while taking preventative measures such as:</p> <ul style="list-style-type: none"> • Providing hand sanitizer for students and staff. • Encouraging students and staff to wear face coverings/masks. • Limiting unnecessary congregations of students and staff. • Follow Indiana High School Athletic Association guidelines for sporting events and practices. 	<ul style="list-style-type: none"> • Abide by the maximum number of people allowed to congregate as defined by the Governor's Office and/or Executive Order. • Discourage the congregation of students and staff in parking lots and common areas. • Stagger the schedule for large group gatherings (i.e. recess and school meals) • Utilize large spaces (i.e. gymnasiums and outside spaces – weather permitting) for social distancing. • Follow Indiana High School Athletic Association guidelines for sporting events and practices. 	<ul style="list-style-type: none"> • Close all school facilities. • Please abide by the maximum number of people allowed to congregate as defined by the Governor's Office and/or Executive Order.

Supporting Teaching and Learning



BSD will implement standard operating procedures while taking preventative measures such as:

- Providing hand sanitizer for students and staff.
- Conducting cleaning of classrooms and high-touch surfaces throughout the day.
- Limiting physical interaction of partner or group work.
- Address learning loss by:
 - Teachers reviewing missed concepts where appropriate.
 - Providing extended learning opportunities through before/after school programs, etc.
- Preparing for potential future distance/remote learning by increasing current blended learning by:
 - Integrating virtual learning practices by:
 - Digitizing lessons
 - Encouraging online assignments for each grading period

- Deliver a combination of traditional and remote learning instruction under Minimal/Moderate Spread by implementing the recommendations outlined in this guidance.
- Use the master schedule to balance class numbers as much as possible – remove unused desks and furniture in classrooms; maximize social distancing (to the extent practicable).
- Limit physical interaction through partner or group work.
- Establish distance between the teacher’s desk/board and students’ desks.
- Utilize large spaces (e.g., gymnasiums, auditoriums, outside spaces – as weather permits) for social distancing.
- The Partial Population plan should only be implemented if absolutely necessary and after factoring in additional logistical requirements/costs as well as day care requirements placed on working families and unnecessary burden on staff. Consider allowing special education students to continue in person instruction as these students often rely on this contact.

- Implement a remote learning Plan.
- Distribute printed instructional packets/materials as needed.
- Designate and communicate distribution points for packets/materials.
- Utilize BSD properties for WiFi hotspots.
- Utilize social media feeds and SchoolMessenger for continual communication with students, families, staff, and the community.

Protecting Vulnerable Populations



Vulnerable Populations -- Elderly individuals and/or individuals with serious underlying health conditions, including high blood pressure, chronic lung disease, diabetes, obesity, asthma, and those whose immune system is compromised such as by chemotherapy for cancer and other conditions requiring such therapy.

BSD will implement standard operating procedures while taking preventative measures such as:

- Establishing a point-of-contact with the local health department.
- Identify local COVID-19 testing sites (contact school nurse for available resources and concerns).
- Providing hand sanitizer for students and staff.
- Providing PPE to vulnerable students and staff as appropriate.
- Allowing vulnerable students to complete their coursework virtually.
- Allowing vulnerable students and staff to wear PPE throughout the school day (to the extent practicable).
- Establishing a process for regular check-ins with vulnerable students and staff.
- Limiting large group gatherings/interactions for vulnerable students and staff.

- Survey at-risk staff members to gauge their intentions in returning to work while maintaining confidentiality consistent with the Americans with Disabilities Act (ADA) and other applicable federal and state privacy laws.
- Survey families with vulnerable children to gauge their intentions in returning to a traditional school setting while maintaining confidentiality consistent with the Americans with Disabilities Act (ADA) and other applicable federal and state privacy laws.
- Provide remote/distance learning opportunities for vulnerable student populations in consultation with parents and public health officials.
- Consult with local board attorneys and district human resources officials to offer special accommodations (such as an alternative teaching assignment) for personnel who are members of vulnerable populations.
- Adhere to FERPA and HIPAA requirements.
- Adhere to state and federal employment law and extended leave allowances.

- Contact the local Health Department for guidance.

When a Child, Staff Member, or Visitor Becomes Sick at School



District/School Considerations:

- Work with school administrators, school nurses, and other healthcare providers to identify an isolation room or area to separate anyone who exhibits COVID-like symptoms.
- School nurses and other healthcare providers should use Standard and Transmission-Based Precautions when caring for sick people. About Caring for Patients with Confirmed or Possible COVID19 Infection.
- Establish procedures for safely transporting anyone who is sick home or to a healthcare facility.
- Notify local health officials, staff, and families immediately of a possible case while maintaining confidentiality consistent with the Americans with Disabilities Act (ADA) and other applicable federal and state privacy laws.
- Close off areas used by a sick person and do not use before cleaning and disinfection. Wait 24 hours before you clean and disinfect. If it is not possible to wait 24 hours, wait as long as possible. Ensure safe and correct application of disinfectants and keep disinfectant products away from children.
- Advise sick staff members and children not to return until they have met state and local criteria to discontinue home isolation.
- Inform those who have had close contact to a person diagnosed with COVID-19 to stay home and follow state and local guidance if symptoms develop. If a person does not have symptoms, follow appropriate state and local guidance for home quarantine.



The Bloomfield School District is and has always been committed to providing the safest possible learning environment for all our students, staff and their families. This has been the case before Covid-19 and will be the case following Covid-19. With that being said, because of Covid-19, we have implemented many additional safety considerations and practices to enhance an already safe environment.

These are unprecedented times and we all realize that any environment, this includes BSD, must be flexible. It is our feelings as the BSD administration that we have brought forth a plan that addresses continued and added safety but also addresses the structure of the learning environment while allowing flexibility for any situation that may occur.

The perfect scenario for us and the one that is most desired is the category of green where all systems are a go as we need our students in the classroom and we need our teachers and staff performing the many different invaluable jobs that each perform.

This scenario allows for the maximum return and this allows for our students to be most successful in today's ever-changing world. We look forward to seeing you and continuing the many successes of the BSD.

David Dean Michael Riggleman

Bloomfield Administrative Staff